RELEASE OF INFORMATION FORM

In order to write letters of recommendation for students, faculty need to be able to integrate information concerning academic performance in general, performance in particular classes, aptitude for psychology or other fields, overall grade point average, and other factors that may be relevant to your potential for employment, graduate school, or other positions. However, Federal Educational Right to Privacy Act (FERPA) regulations limit the information about a student's record that faculty members may release to other parties without the consent of the student. In order to allow faculty to discuss all relevant factors, we ask that you read the following items and indicate which you will allow faculty to comment on in their letters of recommendation.

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1. I hereby give my consent for _____ to discuss my academic record, including course grades, overall grade point average, test scores, and any other components of my academic record he or she considers relevant to the field for which I have requested a letter of recommendation.

_____ _____
STUDENT NAME DATE
(sign if consent is given)

2. I hereby give my consent for _____ to discuss any personal attributes including motivation, aptitude, interpersonal skills, level of commitment, or others deemed relevant to the field(s) for which I have requested a letter of recommendation.

_____ _____
STUDENT NAME DATE
(sign if consent is given)

The information above may be released to the following institutions:

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____