

Sample General Employee Information Bulletin for the Occupational Exposure to Hazardous Chemicals in Laboratories

In a continuing effort to inform employees of safe practices, Loyola University has initiated a Chemical Hygiene Plan to determine the potential for employee exposures to hazardous chemicals and the procedures, practices and equipment we have established to protect our employees from those hazards.

This program will meet the requirements of the new federal regulation known as "Occupational Exposures to Hazardous Chemicals in Laboratories, Final Rule," which is commonly known as "The Lab Standard."

This new law has specific requirements for training you, the employee; providing information about our written programs; and establishing of certain laboratory procedures to minimize the potential for exposure to hazardous chemicals in our laboratories.

Your supervisor will be informing you of any operations where hazardous chemicals are present and where additional information may be obtained concerning those chemicals.

Some of the above activities will involve a detailed study. So, you may notice people in the lab or be asked questions about your job. Please cooperate with these people. The information they are gathering is for your protection.

It has always been Loyola University's policy to protect you, our employee. These new people will supplement those efforts.

If you have any questions, contact the Chemical Hygiene Officer at Ext. 3682; MO 301.